

BOARD OF EDUCATION MEETING
AUDUBON HIGH SCHOOL MEDIA CENTER
WEDNESDAY, AUGUST 20, 2014

7:30 P.M.

AGENDA

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:30 p.m., in the Audubon High Media Center, to the *Courier Post* and *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school.”

3. Salute to the Flag.
4. Motion to approve the following minutes:

June 25, 2014
July 14, 2014

All motions are voted on by all members unless otherwise
marked with an +.

OPEN TO THE PUBLIC

FINANCE:

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2014. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of June 2014. The Treasurer's Report and Secretary's report are in agreement for the month of April 2014 and May 2014.
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

PERSONNEL: (All motions are upon Superintendent's recommendation:)

1. Motion to approve following requests to attend workshops/conferences for the 2014-2015 school year as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
Central Office	\$750.00	Steve Crispin	December 8, 2014, February 25, April 21, 2015	NJ Leadership Academy – Cohort 3
Central Office	\$500.00	Steve Crispin	October 7, December 9, 2014 February 10, April 14, 2015	District Data Use Series
Central Office	\$500.00	Patricia Martel	October 7, December 9, 2014 February 10, April 14, 2015	District Data Use Series
HS	\$178.00	Wilma Fitzpatrick	October 20, 2014	Symposium for Media Specialists

2. + Motion to approve following requests to attend workshops/conferences for the 2014-2015 school year as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
MAS	\$750.00	Eric Miller	December 8, 2014, February 25, April 21, 2015	NJ Leadership Academy – Cohort 3

3. Motion to approve Jenna Donahue as 4/5 position (four days per week) speech language specialist at Mansion Avenue School at Step 1, MA, \$41,760.00, not to include benefits, effective September 1, 2014 through June 30, 2015. [Doc. A](#)

4. Motion to approve Andria Loomis as full time tenure track special education teacher at the high school, for Larae D'Angelo, at Step 1, BA, \$48,800.00 effective September 1, 2014 through June 30, 2015. [Doc. B](#)

5. + Motion to approve Natalie Busarello as full time tenure track teacher of sixth grade at Mansion Avenue School, a vacancy created due to the reassignment of Christie Rehn, at Step 1, BA, \$48,800.00 effective September 1, 2014 through June 30, 2015. **(Separate Attachment)**

6. Motion to approve Rachael McQuillen as long term substitute language arts teacher at the high school, for Denise Allman, effective September 1, 2014 through November 21, 2014 at the substitute teacher rate of \$80.00 per day for the first 20 days, and at the Step 1, BA, per diem rate of \$244.00 from the 21st day through November 21, 2014, not to include benefits. [Doc. C](#)

7. Motion to approve the creation of a full time special education teaching position at the high school due to an increase in the number of students requiring services effective September 1, 2014.

8. Motion to approve Michael Nagle as full time tenure track special education teacher at the high school at Step 1, BA, \$48,800.00 effective September 1, 2014 through June 30, 2015. [Doc. D](#)

9. Motion to approve the following mentors for the 2014-2015 school year. Novice teachers will compensate mentors as per state regulations and AEA contract:

Novice Teacher	School/Subject	Mentor	Date
Rachael McQuillen	Language Arts	Donna Stack	9/1/14-11/21/14
Michael Nagle	Spec. Ed. Social Studies	Dawn Ewing	9/1/14-6/30/15
April McCarthy	Spec. Ed. Math	Steve Ireland	9/1/14-6/30/15

10. + Motion to approve the following mentor for the 2014-2015 school year. Novice teacher will compensate mentor as per state regulations, and AEA contract:

Novice Teacher	School/Subject	Mentor	Date
Natalie Busarello	Teacher of Grade 6	Maddie Meehan	9/1/15-6/30/15
Arlene Rosenzweig	Teacher of Grade 2	Rose Lang	9/1/14-12/23/14

11. Motion to approve the following part time Child Study Team staff members for the 2014-2015 school year as follows:

Judith Marino	School Psychologist	66.6%	Step 10 MA	\$41,292.00
Patricia Bevelheimer	Physical Therapist	43.0%	Step 17 MA	\$38,517.00
Margaret Walsh	Occupational Therapist	78.0%	Step 17 MA	\$69,966.00

12. Motion to rescind the approval of the following ticket taker for the 2014 fall sports season:

Dolores Cogliser

13. Motion to approve district substitute and home instruction tutors for the 2014-2015 school year. (All new district substitute approvals are pending completion of all state and district requirements.)
(Separate Attachment)

14. + Motion to approve an increase in hours for Cari Morales, kindergarten aide at Haviland Avenue School, from 17 hours per week to 22 hours per week at her current hourly rate, not to include benefits, effective September 2, 2014 through June 19, 2015, or the last day for students.

15. Motion to approve the following 2014 fall coaching positions:

Fall Weight Training Ryan Knaul 3/5 Stipend (Monday, Wednesday and Friday)

VOLUNTEERS:

Field Hockey	Julia Pounds Julie Johnson
Football	Isaiah Sonnebeyatta
Boys' Soccer	James O'Donnell Brian Timpano

16. Motion to approve Eric Milou to provide professional development on Mathematics Instruction on September 30, 2014 – Cost: \$1,750.00 funded through Title II grant funds.

17. + Motion to approve the following Rowan University student to complete her Junior Field Experience requirement as listed:

Student Teacher	School	Grade/Subject	Dates	Cooperating Teacher
Jennifer Ross	MAS	Elem. Health & PE	9/17/14-12/8/2014	Ralph Schiavo

18. Motion to rescind the approval of the following extra-curricular contract recommendation for the 2014-2015 school year:

Karen Dyer - One Act Play

19. + Motion to approve Shelly Chester as a member of the 2014 summer ELA committee to be compensated for up to 24 hours at the AEA contractual non-instructional rate of \$25.00 per hour.

20. Motion to approve the following staff members to attend a session with math consultant, Eric Milou, on Math Interventions at the non-instructional contractual rate of \$25.00 per hour for up to 2 hours for a total of \$50.00 per staff member:

Kelly Skala Steve Ireland Christine Fox

21. + Motion to rescind the approval of the following staff members as SciP teachers for the 2014-2015 school year:

Kim Felix	Haviland Avenue	Compensation: January 15, 2015 and June 15, 2015
Kelly McShane	Mansion Avenue	Compensation: January 15, 2015 and June 15, 2015

22. Motion to rescind the approval of the following staff member as a SciP teacher for the 2014-2015 school year:

Ashley McGuire High School Compensated on January 15, 2015 and June 15, 2015

23. + Motion to approve the following staff members as SciP teachers for the 2014-2015 school year:

Kim Felix Haviland Avenue Compensated on January 15, 2015 and June 30, 2015

Kelly McShane Mansion Avenue Compensated on January 15, 2015 and June 30, 2015

At the contractual rate of \$25.00 per hour, as needed for meetings and professional learning planning; and at the contractual rate of \$55.00 per hour for presentations, turnkey or facilitation/supervision of in-service days, as needed.

24. Motion to approve the following staff member as a SciP teacher for the 2014-2015 school year:

Ashley McGuire High School Compensated on January 15, 2015 and June 30, 2015

At the contractual rate of \$25.00 per hour, as needed for meetings and professional learning planning; and at the contractual rate of \$55.00 per hour for presentations, turnkey or facilitation/supervision of in service days, as needed.

25. + Motion to approve the following teachers to participate in a two (2) hour training for the new Genesis lesson plan system at the AEA non-instructional contractual rate of \$25.00 per hour for a total of \$50.00.

MAS: Jen Beebe, Elizabeth McCurdy, Kelly McShane, Kim Brach

HAS: Kim Felix, JoAnne McCarty, Roberta Ignaczewski, Theresa Salamone, Shelly Chester

26. Motion to approve the following teacher to participate in a two (2) hour training for the new Genesis lesson plan system at the AEA non-instructional contractual rate of \$25.00 per hour for a total of \$50.00.

High School: Ashley McGuire

27. Motion to approve a request from high school aide, Kathy Jakubowski, for an unpaid leave of absence effective October 14, 2015 through Friday, October 17, 2014. (This does not establish past practice.)

28. Motion to approve all district certificated staff members as home instruction tutors for the 2014-2015 school year, on an as needed basis, to be compensated at the AEA contractual rate for homebound instructor tutors.

29. Motion to approve Elizabeth Canzanese to continue as Instructional/Curriculum Facilitator effective September 1, 2014 through June 30, 2015 - stipend of \$5000.00.

30. Motion to approve Bruce Dyer to continue as Classroom Instructor and Technical Support Specialist effective September 1, 2014 through June 30, 2015 – stipend of \$5000.00.

31. Motion to approve a salary adjustment for Kevin Greway for obtaining his Masters of Education in School Leadership degree, from Step 9 BA+30 to Step 9, MA effective September 1, 2014.

32. Motion to approve Dolores Cogliser as volunteer secretary for the main office in the high school effective September 1, 2014 through December 31, 2014.

33. Motion to rescind the following approval:

Ron Latham Payment of \$300.00 to revise the Algebra I curriculum

34. Motion to approve the follow staff member to write curriculum as follows:

Ron Latham Algebra I (to align with the PARCC math content and to clarify math focus standards) \$600.00

35. Motion to approve payment to Beth Canzanese for an additional 50 hours of summer work at the AEA non-instructional contractual rate of \$25.00 per hour to complete the K-12 Digital Literacy Curriculum and the K-12 Executive Skills Scope and Sequence.

36. Motion to approve the following overloads at the high school for the 2014-2015 school year:

GENERAL EDUCATION

Full Overloads

Ron Latham	Steven Ireland	William Scully	Deborah Waite
Nicole Szymanski	Virginia Tappin	Anne Marie Harris	Dustin Stiles
Michael Stubbs	Teresa D'Aprile	Ashley McGuire	Andi Collazzo
Mary Anne Kavanaugh	Gregg Francis	Anna Muessig	Jessica Lindsay
Lori Miller	Adam Cramer	Elaine West	

Partial Overload

Sebastian Marino	28 total teaching periods for 2 marking periods
	29 total teaching periods for 2 marking periods
Kevin Greway	26 total teaching periods
Christopher Sylvester	27 total teaching periods
Nancy Wolgamot	27 total teaching periods
Matt Harter	26 total teaching periods

.25 Overloads

Thea Ricci
 Don Seybold
 Angela DiFilippo
 Dan Reed

SPECIAL EDUCATION:

Full Overload

Paul Frantz	Dennis Bantle	Dawn Ewing	Chris Harris
Patti Myers-Griffith	Diane Snyder	Eileen Willis	Mary Knoll
Andria Loomis			

37. Motion to amend the original approval of Walt Wagner and Gail Gainer as SAT proctors for the 2014-2015 school year as follows:

Original Approval: AEA Non-Instructional rate of \$25.00 per hour for up to 30 hours each
 Modified Approval: AEA Instruction rate of \$35.00 per hour for up to 30 hours each

38. + Motion to approve the following elementary classroom aides for the 2014-2015 school year:

NAME	POSITION	School	STEP	HOURS
Diane Geissler	Classroom Aide	HAS	9	Up to 29.5
Janine Masciantonio	One-on-One Aide	HAS	8	Up to 29.5
Robyn Quinn	Classroom Aide	MAS	9	Up to 29.5
Joy Steel	Classroom Aide	HAS	9	Up to 29.5
Anthony Rizzo	Classroom Aide	HAS	9	Up to 29.5
Bianca Berkowitz	Classroom Aide	MAS	9	Up to 29.5

39. Motion to accept, with best wishes, the letter of resignation from Jordan Steel, full time custodian, effective retroactive to August 14, 2014.
40. + Motion to approve the following staff members to conduct 2.75 hours of mandated, annual classroom staff training in the Danielson Instructional Framework on September 3, 2014 at the contractual rate of \$55.00 per hour and for one hour of preparation at the contractual rate of \$25.00 per hour for a total of \$176.25 each staff member:
- Kim Felix Lisa McGilloway Ashley McGuire Beth Canzanese
41. + Motion to accept, with best wishes, the letter of resignation from Jennie Hartman, Pre-K teacher at Haviland Avenue School, effective retroactive to August 14, 2014.
42. + Motion to approve Patrick Hines as part time instructional aide at Mansion Avenue School at Step 8, \$11.30, for up to 29.5 hours per week, not to include benefits, effective September 4, 2014 through June 19, 2015 or the last day for students. Doc. D1
43. + Motion to accept, with best wishes, the letter of resignation from Rebecca Kitchmire, instructional aide at Mansion Avenue School, effective retroactive August 6, 2014.
44. Motion to approve April McCarthy as full time tenure track special education teacher at the high school at Step 1, BA, \$48,800.00 effective September 1, 2014 through June 30, 2015. Doc. D2
45. + Motion to approve Arlene Rosenzweig as long term substitute teacher of grade 2 at Haviland Avenue School, for Catherine Olivieri/Rich Horan, effective September 1, 2014 through December 23, 2014 at the substitute teacher rate of \$80.00 per day for the first 20 days, and at the Step 1, BA, per diem rate of \$244.00 from the 21st day through December 23, 2014, not to include benefits. Doc. D3
46. Motion to approve payment to Virginia Tappin for work performed with regard to Math 7 honors placements for the 2014-2015 school year.
- 4 hours at the \$35 instructional rate (administering of test to students) = \$140
- 12 hours at the \$25 non-instructional rate (aligning test, scoring, gathering and analyzing data, making recommendations) = \$300
- Total compensation = \$440
47. + Motion to approve Kathleen Miller, district substitute teacher, as part time one-on-one aide at Mansion Avenue School at Step 9, \$15.30 per hour for up to 29.5 hours per week, not to include benefits. Doc. D4
- 48. + Motion to approve the creation of a part-time special education position, 29.5 hours per week, for Mansion School effective September 1, 2014. This position is needed in order to meet the IEP requirements for students receiving special education services.**

PROGRAM:

1. Motion to approve the 2013-2014 New Jersey Department of Education School Self-Assessment Submission for HIB. Doc. E
2. Motion to approve an agreement between Camden County College and the Audubon High School for the 2013-2014 High School Plus Program effective immediately.
3. Motion to approve the revisions and addition to the 2014-2015 school calendar as listed:

Revision:

Full day conferences at Haviland Avenue School – no school for Haviland Avenue Students only:

Original Date: January 22, 2015

Revised Date: January 29, 2015

Addition:

Added evening conferences date for Mansion Avenue School – January 22, 2015

4. Motion to approve an agreement with Audubon Public Schools and Kennedy Memorial Hospital for the 2014-2015 Student Drug Screening Program effective September 1, 2014 through June 2015.
5. Motion to approve the following curriculum as recommended by the Curriculum Committee of the Board:

Executive Skills Scope and Sequence Grades K-2
Executive Skills Scope and Sequence Grades 3-5
Executive Skills Scope and Sequence Grades 6-8
Executive Skills Scope and Sequence Grades 9-12
Digital Literacy Curriculum Grades K-2
Digital Literacy Curriculum Grades 3-5
Digital Literacy Curriculum Grades 6-8
Digital Literacy Curriculum Grades 9-12
7th Grade Social Studies
Algebra I
Algebra II
College Math
6. + Motion to approve the alternate method of compliance in accordance with NJAC 6A:26-6.3 (h) 4 ii and iii by providing toilet rooms adjacent to or outside the classroom in lieu of individual toilet rooms in each classroom. Our school children shall be supervised in the following manner: An aide will accompany the children to the bathroom.
7. Motion to approve the Automated External Defibrillator Emergency Action Plan.
8. Motion to approve a contract between the NJDOE and Audubon Public Schools for participation in the mandated NJDOE Post-School Outcomes Study – Cohort III of students exiting our schools during the 2012-2013 school year - with refunds to our district for all overtime hours paid to staff and miscellaneous costs expended during the completion of the survey. Patricia Coyle, CST administrative assistant, will be authorized to make necessary student contacts and complete all necessary paperwork after normal hours, with all costs to be refunded by the state.
9. Motion to approve the Parent Compact for each school for the 2014-2015 school year.
10. Motion to approve the 2014-2015 Crisis Drill Schedule.

- **DISCUSSION:** Organizational Chart **(Separate Attachment)**
Haviland Avenue School Roofing Project
Integrated Preschool Class

- **INFORMATION:**

Mansion Avenue School:	
June 16, 2014	Lockdown Drill
Haviland Avenue School:	
June 10, 2014	Lockout Drill
June 11, 2014	Fire Drill
July 14, 2014	Lockdown Drill
July 16, 2014	Fire Drill
Audubon High School:	
June 5, 2014	Lockout Drill

STUDENTS:

1. Motion to approve the following out of district placement:

Student ID#	Placement	Date
44530	Bankbridge Regional High School, South Campus	9/4/14

BUILDINGS AND GROUNDS:

1. Motion to approve the following Use of Facility request:

AHS Baseball Field – Audubon Blue Sox Baseball, use of field from September 7, 2014 to November 2, 2014, Sundays from 9am to 12noon. Contact: Jim Rossell

REPORTS:

1. **HIB District Report:**

BULLYING INCIDENTS REPORT			
SCHOOL	# INCIDENTS	# CONFIRMED	#NON-CONFIRMED
HS	0	0	0
MAS	0	0	0
HAS	0	0	0

BOARD COMMITTEES:

- A. Buildings and Grounds: **Mr. Yacovelli, Chairperson**, Mrs. Davis, Mrs. Hauske, Mrs. Greenwood, Alternate: Mrs. Cox
- B. Community Relations: **Mrs. Davis, Chairperson**, Mrs. Hauske, Mrs. Greenwood, Ms. Sullivan, Alternate: Mr. Lee
- C. Curriculum: **Mr. Lee, Chairperson**, Mrs. Davis, Mrs. Cox, Mrs. Sullivan-Butrica, Alternate: Ms. Sullivan
- D. Finance: **Mr. Yacovelli, Chairperson**, Mr. Lee, Mrs. Cox, Ms. Sullivan, Alternate: Mrs. Gaspari
- E. Negotiations: **Mrs. Sullivan-Butrica, Chairperson**, Mr. Yacovelli, Ms. Brown, Mrs. Gaspari, Alternate: Mrs. Hauske
- F. Policy: **Mrs. Cox, Chairperson**, Mrs. Gaspari, Mrs. Sullivan-Butrica, Ms. Sullivan, Alternate: Ms. Brown
- G. Scholarship: **Ms. Brown, Chairperson**, Mr. Lee, Mrs. Gaspari, Mrs. Sullivan-Butrica, Alternate: Mrs. Davis
- H. CCEC Rep. Rotation: **Ms. Brown**
- I. CCSBA Rep. Rotation: **Ms. Brown**
- J. AEF Representative: **Mrs. Hauske**
- K. State/Federal Programs: **Mr. Crispin**
Affirmative Action Officer: **Mr. Delengowski**
Public Agency Compliance Officer: **Mr. Delengowski**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.

PRIVATE:

**RESOLUTION
AUTHORIZING EXECUTIVE SESSION
Date: August 20, 2014**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session,” i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall

within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

- Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public
- Any matter in which the release of information would impair a right to receive funds from the federal government;
- Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;
- Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body
- Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;
- Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;
- Any investigations of violations or possible violations of the law;
- Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;
- Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent
- Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

1. Motion to move board to closed session at approximately _____ pm for the following:

Legal

Reconvene at approximately _____ pm.

PUBLIC PARTICIPATION:

1. Motion to adjourn meeting at approximately _____ pm.

DOC. A

Jenna Donahue

Summary

Motivated and detail-oriented Speech Language Pathologist seeking a position within a school setting. Clinical experience includes screening, evaluating, goal setting and thoughtful development of appropriate therapy activities (also in conjunction with an individual's IEP and district requirements.) Goal is to achieve positive results as part of a professional educational team whose ultimate responsibility is to enhance the abilities of the student.

Education

Valdosta State University <i>Master of Education, Communication Sciences and Disorders</i> Cumulative GPA: 3.94	Valdosta, GA July 2014
Bloomsburg University <i>Bachelor of Science, Speech-Language Pathology/Audiology, Exceptionalities Concentration</i>	Bloomsburg, PA May 2012

Clinical Experience

Marlton Rehabilitation Hospital <i>Externship</i>	Marlton, NJ Summer 2014
<ul style="list-style-type: none">Delivered effective cognitive, dysarthria, and dysphagia therapy to adult patients in a comprehensive acute inpatient rehab settingScreened and evaluated patients before determining goals to achieve for functional living outside rehab hospitalWrote succinct notes at conclusion of each therapy sessionAttended weekly Care Conferences for each patient with Doctor and Rehab Team	
Chews Elementary School <i>Internship</i>	Blackwood, NJ Spring 2014
<ul style="list-style-type: none">Determined appropriate goals and objectives for new or transfer students.Provided articulation and language therapy to over 75 students with disabilities and disorders ranging from mild to severe.Administered, scored, and interpreted results obtained from various articulation and language based assessments.Attended IEP meetings and parent-teacher conferences, collaborating with SLP and lead teacher to develop and update IEP's.	
Valdosta State University, Speech and Hearing Clinic <i>Student Clinician</i>	Valdosta, GA 2013-2014
<ul style="list-style-type: none">Obtained diagnostic information, provided hearing and speech evaluations to children and adults in the Valdosta community.Developed plan of care and provided direct individual therapy for articulation, language, social communication, and cognitive disorders.Administered, scored, and interpreted results obtained from various articulation, language, and fluency based assessments.Collaborated with clinic supervisor to document client files.	

Related Experience

Bankbridge Development Center <i>Extended School Year Teacher Assistant</i>	Sewell, NJ Summer 2012
<ul style="list-style-type: none">Worked one-on-one with students with varying degrees of special needs including autism and downs syndrome.Assisted main teacher with organizing, cleaning, preparing the classroom for students.	

Other Work Experience

- Graduate Research Assistant*, Valdosta State University, Communication Sciences and Disorders Department, Valdosta, GA, Summer/Fall 2013
- Human Resources Assistant*, Rothman Institute for Orthopedics, Philadelphia, PA, Summer/Winter 2009-2012
- Sales Associate*, Flynn & O'Hara School Uniforms, Mt. Ephraim, NJ, Summers 2006-2009

Professional Associations

- National Student Speech Language Hearing Association (NSSLHA), National Member
- National Student Speech Language Hearing Association (NSSLHA), Bloomsburg University Chapter Member

Professional Conventions/Activities/Honors

- Successful completion of SLP Praxis II Exam, 2014
- American Speech Language and Hearing Association (ASHA), Philadelphia, PA, 2010

- Dean's List: *Bloomsburg University 2010-2011*
- Bloomsburg University Dance Ensemble: *Secretary*
- Best Buddies
- Special Olympics Volunteer

References Available upon request

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Doc. B

Andria

Loomis

Education: Rutgers University, School of Fine Arts - Camden, NJ

Bachelors in English - 5/2009

NJ Teacher Certification K-6, Teacher of Students with Disabilities P-12, English Content Area:

Certifications: Pending

Career Goals

Provide effective, meaningful, and captivating instruction every day

Motivate, guide, and challenge students to reach their highest potential

Cultivate a warm, safe, and nurturing environment that is most conducive for learning curriculum and life skills

Inspire students to achieve their goals through hard work and perseverance

Prepare students to be confident, independent, respectful individuals who are successful and active in society

Statement of Teaching Philosophy

If you provide students with appropriate material, background knowledge and support; they will be inspired to do the rest of the thinking for themselves.

Work Experience

Special Education, In Class Support Teacher, High School, Audubon High School, 4/2014-6/2014

- Provided In Class Support instruction for English and Math subject areas in grades 7, 9, 10, 11, and 12
- Modified and differentiated instruction techniques, classwork and homework assignments, and grading criteria
- Provided extra support for all students in the classroom
- Consistently monitored, assessed, and adjusted instruction for all students
- Collaborated with classroom teachers to discuss upcoming lessons and plan effective implementation strategies
- Determined appropriate modifications based on class lessons, IEP's, and the NJCCCS

Special Education Teacher Long-Term Sub, fifth grade, Mansion Ave. Elementary School, Audubon School District, 12/2013-Present

- Instructed as In Class Support teacher for Special Education students in reading, writing and math
- Led small group, pull out math
- Collaborated with classroom teachers developing lesson plans and modifications for general instruction and Special Education students
- Conducted small group instruction in classroom setting based on the needs of the students
- Monitored, assessed and adjusted instruction techniques and material for all students as needed
- Instructed Tier Two, Response to Intervention groups for Reading Fluency and Comprehension
- Utilized Aimsweb assessments and data to monitor students and drive instruction
- Participated in Grade Level, planning, and faculty meetings
- Maintained open communication with parents through email, phone calls, and conferences

Title 1 Basic Skills Teacher, fifth and sixth grade, National Park School District, 9/2012-6/2013

- Provided supplemental and individualized instruction to basic skills students in writing, reading, and math according to student needs, ability levels, and the Common Core State Standards
- Utilized various forms of assessment to monitor student progress such as running records, reading benchmark tests, writing journals, math fact quizzes, anecdotal notes, and whisper reading
- Cooperated with reading and math classroom teachers to help determine focus of instruction and instructional strategies
- Differentiated instruction according to the needs of the students
- Met with district data consultant monthly to review, discuss, and evaluate student performance to enhance instructional efficacy
- Incorporated technology in various lessons to enhance student learning and technological skills

Resource Room Long-Term Substitute, Wenonah Elementary School, 4/2012-6/2012

- Developed lessons and student work based on the Common Core State Standards

- Instructed small group, first and second grade math
- Instructed small group, sixth grade reading
- Instructed small group, first-fourth grade reading and writing in combined group setting
- Managed, instructed, and monitored multi-aged, multi-leveled groupings of students at any one time
- Implemented positive reinforcement classroom management strategy
- Individualized and differentiated instruction and materials according to students' grade levels, ability levels and needs
- Collaborated with sixth grade reading and writing teachers to align curriculum, instruction and activities when appropriate

Resource Room Long-Term Substitute, National Park Elementary School District, 10/2011-12/2011

- Instructed fifth and sixth grade reading and writing in small group setting
- Used various forms of assessment such as portfolios, journals for both reading and writing, quick write/read tasks and writing centers
- Developed and implemented positive reinforcement classroom management strategies most effective for individual groups
- Implemented individualized and differentiated forms of instruction and materials based on the Common Core State Standards
- Selected individual student's reading material based on reading levels
- Prepared individual reading response activities in student folders including questions varying in complexity levels based on students' needs and Common Core State Standards to improve higher level thinking skills
- Provided In Class Support for fifth grade science
- Recorded lesson plans and student grades using *OnCourse*

Preschool Disabled Teacher, Woodbury School District, Summer 2011

- Prepared lessons and activities for multiple disabled students based on individual skill level
- Implemented activities utilizing various materials/tools, teaching strategies, modifications, and accommodations coinciding with students' IEP's and individual learning styles and needs
- Worked collaboratively with Speech Pathologist, Occupational Therapist, and additional Special Education Teacher to develop small group activities
- Monitored student progress and adjusted lessons accordingly
- Maintained parent/teacher communication books

Preschool Instructional Assistant for Inclusion Students, Woodbury School District, 9/2009 - 2011

- Fulfilled the role of Inclusion Teacher for preschool program
- Provided individualized instructional support and modifications for students according to lead teacher's lesson plans
- Designed and implemented small and whole group activities including obstacle courses involving fine/gross motor and academic skills
- Collaborated with speech pathologist and occupational therapist for implementation and development of Inclusion Program
- Wrote "Present Level of Academic Performance" section of IEP's of all classified students
- Acted as Instructional Assistant in Preschool Disabled classroom, providing one-to-one support for students with various needs including: Autism, Down Syndrome and Behavioral disabilities

Substitute Teacher, Woodbury School District & Gateway Regional High School, 2/2007-6/2009

- Maintained discipline and classroom management
- Implemented lesson plans and organized students for effective instruction
- Performed other related duties as assigned by building administrators such as hall and lunch room duty

Student Teaching and Practicums

Student Teaching

- Central Elementary, Haddonfield, NJ, Second Grade, Spring 2009

Practicum Experience

- **Special Education Practicum:** Carson Elementary School, Pennsauken, NJ, Second and Third Grade Self-Contained, Fall 2010

- **Suburban Practicum:** Monongahela Middle School, Deptford, NJ Eighth Grade Inclusion Science, Winter, 2008
 - **Urban Practicum:** Cold Springs Elementary School, Gloucester City, NJ, First Grade Inclusion, Fall 2008
-

Coaching and Other Related Experience

- Woodbury High School Girls Paraprofessional Assistant Coach/Volunteer Head Indoor Coach, 2007-2011
 - Administered Key Math Test to National Park and Westville School Districts, 3/2012-4/2012
-

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Doc. C

RACHAEL MCQUILLEN

OBJECTIVE

Seeking a teaching position in English/Language Arts Education

EDUCATION

Bachelor of Arts in Education Richard Stockton College of NJ May 2014
Bachelor of Arts in Literature December 2012
 -*Minor in Holocaust and Genocide Studies*

NEW JERSEY CERTIFICATIONS

Teacher of English, Certificate of Eligibility with Advanced Standing June 2014
Substitute Teaching Certificate Expected July 2014

TEACHING EXPERIENCE

10th Grade Student Teacher Spring 2014
Shawnee High School
Medford, NJ

- Delivered lessons in English, Literature, Language Arts
- Taught lessons through several models of instruction
- Developed an interdisciplinary thematic unit
- Created a positive respectful, enthusiastic learning climate
- Worked with two mentor teachers
- Participated in a pilot Ipad program

FIELDWORK IN TEACHING

Intermediate Semester Fall 2013
Absegami High School – 12th Grade
Galloway Township, NJ

- Scripted lessons
- Participated in lessons and field trips
- Planned and taught a variety of lessons to high school students

Introductory Semester

Hammonton High School – 9th, 11th and 12th Grade Spring 2012
Hammonton, NJ

- Observed mentor teacher
- Translated theory to practice
- Interviewed teachers, support staff, administrators, child study team members, etc.

Education Psychology Fieldwork

Neeta Elementary School – 7th and 8th Grade Spring 2011
Medford Lakes, NJ

- Observed lesson delivery, student, and teacher behavior
- Identified learning theories

WORK EXPERIENCE

At Home Care Provider 2010 to present
Medford and Atco, NJ

Childtime Learning Center 2008 to 2011
Assistant Teacher
Medford, NJ

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Doc. D

Michael P. Nagle

Professional Experience

Woodbury City School District, Woodbury Jr. /Sr. High School, Woodbury, NJ March 2012 to Present

Instructional Assistant

- Oversees a group of 7th graders with special needs in both contained and inclusion classes
- Assists with making modification to tests, quizzes, and projects
- Carries out duties as in-class resource teacher in all subject areas

Christina School District, Glasgow High School, Newark, Delaware May 2011 to June 2011

Long-Term Substitute – English

- Created lesson plans for one freshmen AP class, one sophomore honors class, and four standard level classes (two senior, and two sophomore)
- Administered and graded final exams
- Held responsible for entering grades into the school's database
- Created handouts, homework assignments, quizzes, and tests to cover different units.

Lenape Regional High School District, Shamong, New Jersey Sept 2009 to 2012

Substitute Teacher for grades 9-12

Evesham Township Public School District, Marlton, New Jersey May 2008 to 2012

Substitute Teacher for grades K-8

Other Work Experience

Triple-A Summer Camp, Marlton, New Jersey Summers of 2008 to 2012

Triple-A Summer Camp Site Supervisor

- Created scheduling of counselors and field trips
- Wrote the weekly newsletter that was given out to parents to show what was planned for coming weeks
- Served as mediator and disciplinarian through any disputes between counselors, parents, and campers

Certifications/Credentials

Certificate of Eligibility, Social Studies Cert. # 841059 (Issued 12/2011)

New Jersey Department of Education

Certificate of Eligibility, Teacher of Students with Disabilities Cert. # 890494 (Issued 11/2012)

New Jersey Department of Education

Certificate of Eligibility, Elementary School Teacher in Grades K - 5 Cert. # 898618 (Issued 05/2013)

New Jersey Department of Education

Successful completion of Praxis I and Praxis II Tests

Tests: Elementary: Content Knowledge, Social Studies: Content Knowledge, English: Content Knowledge

Education

Bloomfield College, Bloomfield, NJ

August 2011

Post Baccalaureate Teacher Certification, Final GPA - 4.0

Moravian College, Bethlehem, PA

May 2009

Bachelor of Arts and Sciences

Major: Interdepartmental (History/English)

Member of the Moravian College Varsity Football team (2005-2009)

Leadership

Assistant Football Coach, Rancocas Valley Regional High School,

NJ 2009 Season

Volunteer for Boys and Girls Club, Bethlehem, PA 2005-2009

Computer Proficiency

Proficient in all Microsoft Office programs including Word, Power Point, Outlook, and Excel

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Doc. D1

Patrick Hines

SUMMARY OF QUALIFICATIONS

- Familiar with integrating Chromebooks and personal computers into the educational experience
- Experience using GENESIS and Oncourse Systems for Education
- Experience working with students from a variety of racial, cultural, and academic backgrounds
- Able to create lessons and activities that invoke creativity and promote interdisciplinary study

EDUCATION

Bachelor of Arts, K- 12 Subject Matter Education

May 2014

Bachelor of Arts, History

Concentration in International Studies

Rowan University, Glassboro, NJ

GPA 3.696, Dean's List, Graduated Cum Laude

Certification: CEAS in K-12 Social Studies

Associate in Arts, Liberal Arts with a concentration in History

May 2011

Camden County College, Blackwood NJ

GPA 3.6, Dean's List; graduated with honors

STUDENT TEACHING

Audubon High School, Audubon, NJ

Spring 2014

- Prepared and taught lessons for classes including U.S. II Honors, U.S. I Honors, U.S. II College Prep, and U.S. I General
- Educated students from different cultural backgrounds, as well as, a variety of academic levels
- Created interdisciplinary lessons and differentiated activities such as recreating the Lincoln-Douglas debates in the form of an iPhone conversation (History and Art)

RELATED EXPERIENCES

Substitute Teacher, Certified K-12

May 2013- Present

Audubon High School, Audubon, NJ

Gloucester Catholic High School, Gloucester City, NJ

Gloucester City School District, Gloucester City, NJ

- Successfully administered assignments and managed classrooms at a variety of grade levels

COACHING EXPERIENCE

Assistant Varsity/ JV Football Coach

August 2011- Present

Gloucester Catholic High School, Gloucester City, NJ

- Works to guide student- athletes as they become better academically and athletically; helps implement and regulate "Count on Me" sheets that hold players accountable for their responsibilities as students; participates in offseason weight lifting and workout programs in preparation for the season

TECHNOLOGY SKILLS

- Experience using GENESIS and Oncourse Systems for Education
- Utilizes websites, such National Geographic, to enhance the learning experience.

HONORS AND AWARDS

- Member of Phi Alpha Theta International History Honor Society- Rowan University, Glassboro, NJ, since Spring 2013
- Member of Phi Theta Kappa Honor Society- Camden County College, Blackwood, NJ, Since Spring 2011
- Program Excellence Award in History- Camden County College, Blackwood, NJ, May 2011
- Two time scholarship recipient from the Subaru of America Foundation Scholarship Program

EMPLOYMENT

Joe Canal's Discount Liquor Outlet, Bellmawr, NJ

January 2012- Present

- Manager- In charge of day to day operations of the store; assisted and supervised in employee training

Tavistock Hills Swim Club, Barrington, NJ

Summer 2011- Present

- Maintenance- Seasonal and part- time employee; In charge of supervising the preparation for the club on weekends; maintained property and swimming pools

CVS/pharmacy, Gloucester City, NJ

May 2007- February 2012

- Cashier/Stock/Photo Lab Technician- Part- time employee; completed customer purchases; completed photo orders; ensured the store was fully stocked and cleaned before closing

References

Donald A. Borden
Overbrook High School
Principal
856-767-8000 Ext. 3015
dborden@pinehillschools.org

Frank Corley
Audubon High School
Vice Principal
856-547-7695 Ext. 4109
fcorley@audubonschools.org

Luke Collazzo
Audubon High School
Teacher of History and Head Golf Coach
Education
856-547-7695
llcollazzo@audubonschools.org

Dominic Golden
Rowan University
Department of Teacher
Education
856-428-5291
dgolden1@comcast.net

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DOC. D2
April Leigh McCarthy

CERTIFICATION

State of New Jersey, Mathematics K-12 Standard Certification
State of New Jersey, Business: Finance/Economics/Law K-12 Standard Certification
State of New Jersey, Teacher of Students with Disabilities Provisional Certification

EDUCATION

Rowan University , Glassboro, NJ Enrolled Teacher of Students with Disabilities Endorsement Program	Currently
Rowan University , Glassboro, NJ 2009 Bachelor of Arts in Mathematics, GPA: 3.4 Dean's List Sept 07-Dec 09	Graduated Dec
Camden County College , Blackwood, NJ 2007 Associates of Science in Business Administration	Graduated Dec
Haddon Heights Jr./Sr. High School , Haddon Heights, NJ Graduated June 2000	

EMPLOYMENT EXPERIENCE

Camden County Technical Schools , Gloucester Township, NJ 2013-June 2014 <i>Teacher of the Handicapped</i>	Sept
Source 4 Teachers , Cherry Hill, NJ 2013 <i>Substitute Teacher</i>	May 2013- June
1st Colonial Community Bank , Cinnaminson, NJ 2013 <i>Teller/Head Teller/Customer Service Representative/Back-Up Branch Manager</i> <ul style="list-style-type: none">• Perform all job tasks related to branch banking• Responsible for the daily settlements (myself, other tellers, ATM, and bank vault)• Open & Maintain all branch products (DDA, SAV, CD, IRA, HE loans)• Participated in yearly performance reviews and trained new branch personnel	Sept 2005- May

ACTIVITIES

Bancroft, Haddonfield, NJ

2000-Present

- Provided volunteer support in the adult vocational program
- Additional volunteer work at special events hosted by the company

March of Dimes

Sept 2003-Sept

2005

- Participated in fundraising activities

PROFESSIONAL DEVELOPMENT

Notary Republic, Camden County, NJ
Expires Dec 2017

Since Dec 2007

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Doc. D3

Arlene S. Rosenzweig

DUAL CERTIFIED IN ELEMENTARY EDUCATION (N-8) AND SPECIAL EDUCATION (K-12)

Highly Qualified in Language Arts and Mathematics

Proven track record as a resource room teacher. As a long-term substitute teacher for the entire 2012-2013 school year, taught replacement reading, language arts and math in the 1st grade resource room at New Albany School in Cinnaminson. My students ranged from those who are multiply-disabled to general education students. I pride myself on giving each student the support and instruction they need to learn and grow.

TEACHING PHILOSOPHY

Each child can learn. The teacher's challenge is to determine the strengths, learning style and interests of each student and to use strategies to bring out the best in each child. Learning should be enjoyable as much as possible. Each child should be validated, celebrated and held to high expectations.

EXPERIENCE

Substitute teacher, Cherry Hill Public Schools (9/13 to present)- work in all grade levels especially k to 3. Foster cooperation and a "can do" attitude in the classroom. Follow the regular teacher's lesson plans.

Long-term substitute teacher, 1st grade resource room, new Albany School, Cinnaminson- (9/12-6/13)- taught replacement reading and math to small groups of students from the multiply-disabled classroom as well as general education classrooms. Responsible for preparing lesson plans based on the students' dra scores, math benchmark assessments and teacher observation. Implemented lesson plans using a variety of multi-sensory materials giving students choices of how to learn and how to show what they have learned.

Modified Pearson's envision math curriculum so that my students could grasp concepts. Adapted numerous worksheets and assessments to my students' abilities and learning styles.

Developed relationships with students and created a family-like atmosphere where each student's likes/dislikes and personalities are celebrated. Interacted with other teachers, specialists, related services providers, case managers and parents to ensure the best outcome for each student.

Attended IEP meetings for my students and students I monitor. Communicated to parents on a regular basis through e-mail and written notes. Implemented behavior management plans. Monitored educational assistants and guided them.

Substitute teacher, cherry hill public schools (9/04 to 6/12)- worked in grades pre-school through 8 on an as needed basis. Implemented classroom management techniques such as

behavioral contracts and reward systems based on lee canter's work. Facilitated guided reading and developed graphic organizers in resource room. Taught mathematics, English and science from grades 1 to 8.

Tutor, Cherry Hill Public Schools (9/08-6/09)- worked in the advancement through individual determination (avid) program at Carusi Middle School. Helped at-risk middle school students to be better prepared for high school coursework. Strived to develop students' self-esteem and motivate them. Taught students to use organizational tools and how to implement bloom's taxonomy to build better essays. Became familiar with students' iep's and section 504s.

EDUCATION & CREDENTIALS

Saint Joseph's University, Philadelphia, PA – Received Special Education Teaching Certification in May 2011. Hold a 3.8 GPA. Have 27 graduate credits. Worked with various students in Cherry Hill Public Schools while applying what I learned in teaching reading and math to students with special needs.

Rowan University, Glassboro, NJ- Received Elementary Education Teaching Certification in May 1999. Maintained a 3.99 GPA. Completed a practicum in 4th grade and student taught 2nd grade.

Stockton State College, Pomona, NJ- B.A. Literature.

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Doc. D4

KATHLEEN (KATHY) MILLER

415 TENTH AVENUE
HADDON HEIGHTS, NJ 08035
millerkathyjoe16@verzon.net
856-546-4706 C: 856-251-1552

OBJECTIVE: Teacher/Aide

PROFILE: 10 years of experience in education

EDUCATION/CERTIFICATION:

- Teacher of the Handicapped, NJ Certified Pre-K to 21 years
- Elementary Teacher, NJ Provisional Certified K-8
- Reading courses-6 credits toward MD in LDTC; Rowan University
- BA-Sp. Education 3.25 average; Rowan University
- Nurses' Aide-trained to work with health impaired students; Helene Fuld Nursing School

EXPERIENCE: 10 years in Special Education

- Sp. Ed. Teacher's Aide for past 7 years in Pre-K to 2nd, working with autistic students, Burlington Twp. Public Schools 2007-present
- Six years as Sp. Ed. Teacher; Pre-K to Middle School-emphasis on Middle School
RR LA/inclusion Middle School teacher for Sci. & S.S.- Pennsville Public Schools
RR LA/inclusion Middle School teacher for Sci. & S.S.-Berlin Twp. Public Schools
Inclusion teacher Middle School-all subjects-LCCRS Overbrook Middle School
In-class support math coverage-Cherry Hill Public Schools
Elementary RR math- Oaklyn Public School
Self-contained ED- Midway School, Lumberton
- Specialized and Substitute teacher, tutor-all grades and subjects
Computer teacher- Mr. Wizards Computer Lab
Special Ed. Tutor-Camden County Educational Services Commission
Substitute teacher-Haddon Hts, Haddon Twp., Black Horse Pike, Gloucester City
- Certified Nurses' Aide-3 years experience in Nursing Homes and Private Care

CAPABILITIES:

- Highly Qualified Teacher in LA, meet State Matrix in Math and Soc. Studies and Sci.
- Organization of groups, projects, and classrooms (all ages and sizes)
- Standards based and objective stated lesson plans based on IEP's
- Maintained contact with administration, parents and staff
- Supervised aides/currently an aide to gain experience in autism and teaching strategies
- Learned and provided discrete trial to autistic and behavioral students
- Hands-on learning through creative projects and ideas with arts and crafts ability
- Marketing and fundraising as volunteer for non-profits

PHILOSOPHY: Family, Education, Health, Spirituality and Community affect students learning

- Family is the most important thing-must be respected in the triad of learning
- Education is a never ending, life-long process-everyone can learn
- Health needs to be maintained for quality of life
- Spirituality should be honored-each soul has dignity
- Community involvement is essential

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Doc. E

Audubon School District Grades Determined Under the Anti-Bullying Bill of Rights Act (ABR) (P.L.2010, c.122)

Beginning with the September 2011-2012 school year, the Audubon School District has conscientiously implemented the requirements found in the Anti-Bullying Bill of Rights Act.

During the first three years of implementation, our district has made continued progress in addressing and improving harassment, intimidation and bullying (HIB) and the school climate and culture by:

- Implementing mandatory training for all school personnel in the areas of HIB.
- Integrating tolerance, HIB, and respect related topics in to the classroom.
- Implementing a web-based program (myk12.org) for the purpose of reporting, collecting and documentation of all HIB related investigations.
- Adhering to the state designed timelines for reporting and investigating of all HIB related activities.
- Creation of a school safety team (SST) at each building to identify patterns of HIB and review school climate and school policies for the prevention of HIB related activities.
- The appointment of a school Anti-Bullying Specialist (ABS) at each building.
- The appointment of a district Anti-Bullying Coordinator (ABC).
- Required SST meetings and ABS/ABC meetings each year to assess the school and district initiatives and to discuss crucial topics, issues and laws that pertain to the ABR.
- Required state reports for each school to determine district and school grades

While completing the New Jersey state required self-assessment, we learned that our school district/school has demonstrated strengths in the following areas:

- Over 95 programs, presentations, and training sessions have been initiated in the district during the 2013-2014 school year to foster the ideologies of respect, tolerance and promote anti-bullying messages.
- School-Level incident reporting and corresponding procedures.
- HIB investigation procedures.
- Implementation of web-based program through myk12.org, designed by the Technology Department and HIB Anti-Bullying Coordinator, to successfully manage the:
 - Proper reporting mechanisms by school personnel.
 - Instantaneous alerts to the ABS, ABC and school principal of a reported incident.
 - Protocol to ensure that a proper and thorough investigation occurs in all HIB related incidents.
 - Identification of interventions to prevent future incidents.
 - Instantaneous alerts to the ABC, Superintendent and School Principal of all finalized incidents.
 - Protocol and data for monthly reports to the Board of Education.
 - Ability to analyze HIB and non HIB occurrences and run reports for the district and each school building.

The Self-Assessment helped our school district/school to identify areas for improvement in the following areas:

- Continual assessment of district level programs to help educate students on HIB, tolerance and respect.
- Continual information made available to the parents, guardians and school community of HIB related information.

During the upcoming year, our school district will be working towards and seek involvement in improving:

- Requiring parents/guardians to monitor websites, applications and social media venues where inappropriate messages, postings, pictures, sexting, cyberbullying can occur after school hours.
- Continued integration of HIB related topics into the classroom.
- Continued information made available to parents and guardians on HIB related topics.

Current NJDOE School Self-Assessment Submission

2013-2014 Data	Audubon Jr.-Sr. High School	Mansion Avenue School	Haviland Avenue School
HIB Programs, Approaches or Other Initiatives (MAX-15)	12	12	12
Training on the BOE-Approved HIB Policy (MAX-9)	9	9	9
Other Staff Instruction and Training Programs (Max-15)	13	13	13
Curriculum and Instruction on HIB and Related Information and Skills (Max-6)	4	4	4
HIB Personnel (Max-9)	8	8	8
School-Level HIB Incident Reporting Procedure (Max-6)	6	6	6
HIB Investigation Procedure (Max-12)	12	12	12
HIB Reporting (Max-6)	3	3	3
School Grade (Max-78)	70	70	70
		District Grade	

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Natalie Busarello

EDUCATION

Rowan University, Glassboro, NJ *Expected May 2014*
Bachelor of Arts, Education, Specialization: Elementary
Bachelor of Arts, Liberal Studies: Mathematics and Science
Minor, Writing Arts
GPA 3.93, Dean's List, Summa Cum Laude honors anticipated

New Jersey Certificate of Eligibility with Advanced Standing K-6
New Jersey Certificate of Eligibility with Advanced Standing in Middle School Math
New Jersey Certificate of Eligibility with Advanced Standing in Middle School Science

CLINICAL PRACTICE

1st Grade, Millbridge Elementary School, Delran, NJ *Spring 2014*
Implement creative, differentiated lesson plans in all subject areas to reach all learners.
Foster a student-centered learning community by adjusting to developmental levels.
Engage students with an interdisciplinary and technology-driven teaching approach.

PRACTICUM EXPERIENCES

5th Grade, Kresson Elementary School, Voorhees, NJ *Fall 2012*
7th Grade, Carusi Middle School, Cherry Hill, NJ *Spring 2012*
Kindergarten, Parkside Elementary School, Camden, NJ *Fall 2010*
Special Education, Haviland Avenue School, Audubon, NJ *Spring 2010*

RELATED EXPERIENCE

Substitute Teacher Certified K-12, Audubon, NJ *Fall 2011-present*
Successfully implement lesson plans and classroom management at various grade levels.

Writing Center Tutor and Presenter, Rowan University, Glassboro, NJ *Spring 2012-present*
Assist and facilitate college students in the writing process across many disciplines.
Lead and instruct workshops on writing in the sciences and writing on the Praxis tests.

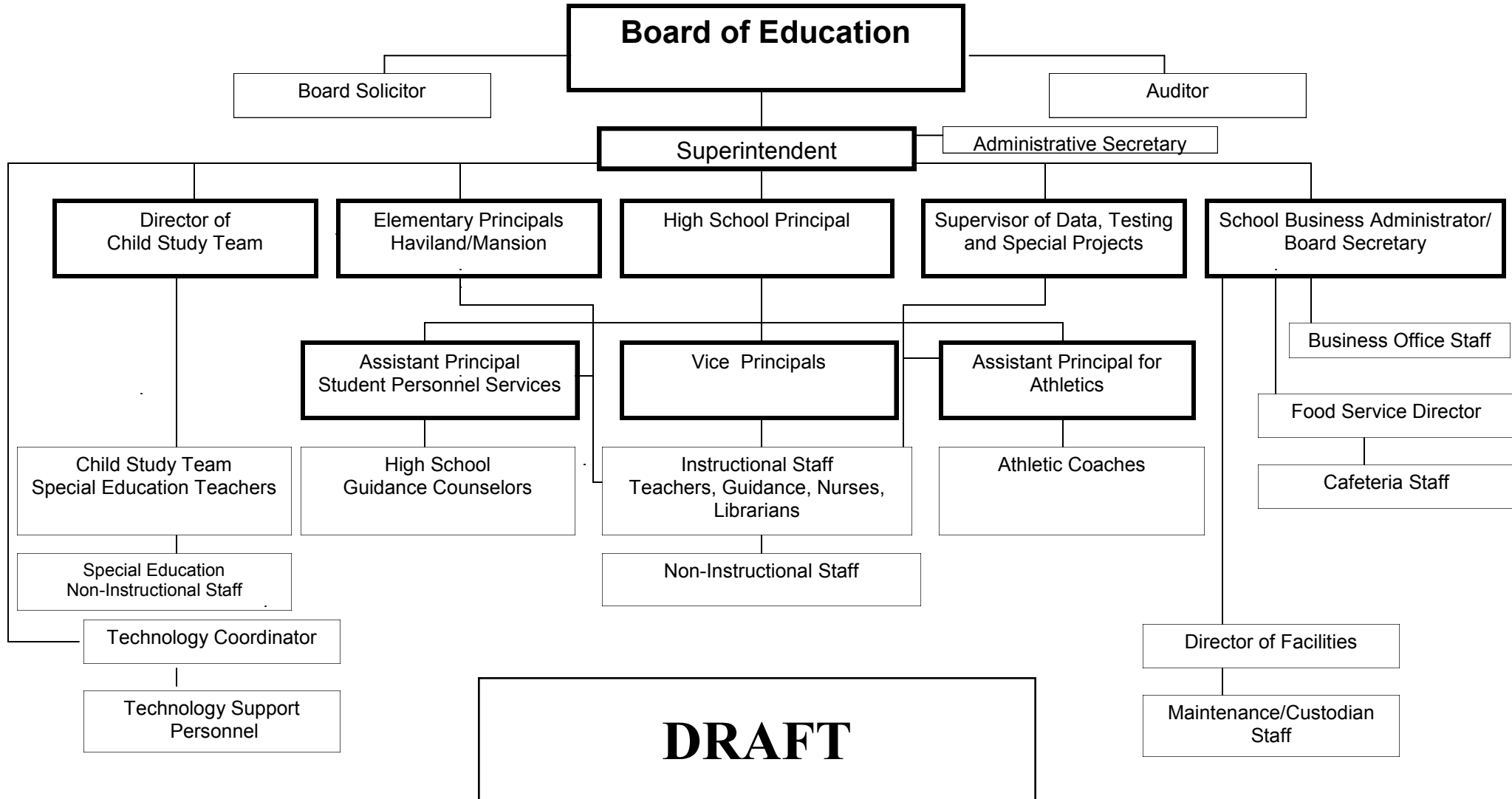
Keystone, Campus Crossings Apartments, Glassboro, NJ *Summer 2012-Summer 2013*
Assisted in leasing, marketing, and event planning within the apartment complex.

ADDITIONAL HONORS

Nominated for the New Jersey Distinguished Student Teacher Award *2014*
Rowan University's Medallion winner in Teacher Education Program *2014*
Rowan University's Medallion winner in Liberal Studies Math/Science Program *2014*
Susan Taber Excellence in Elementary Mathematics Education Award winner *2014*
ECMMB Scholar: Full scholarship for academic year *2013-2014*
Biology lesson plan published in Human Anatomy and Physiology Society: *The Educator* *2012*
Poetry published twice in Fairleigh Dickinson's Sphere literary magazine *2012*
Rowan University Academic Integrity Violation Review Board, Student Member *2011-2013*

Audubon Public Schools Board of Education

ORGANIZATIONAL CHART



HIGH SCHOOL TEACHERS 2014

Charles Arnold
Leah Barnhardt
Holly Bartkevicius
William Beecher
Sam Bonavita
Joanna Carter
Beth Castellano
Donna Davis
Mary Dempsey
Julie Dengler
Lillian Fareri-Wall
David Field
Gail Gainer-Cecchini
Diana Giaccardo
Linda Goulburn
David Gould
William Greener
Diane Guida
Helen Guittar
Hend Hashem
Patrick Hines
Fred Kimble
Jerry Lautenbacher
Steven Lewis
Stephanie Malony
Suzanne McKenna
Kathy Miller
Erica Paolucci
Dana Reganata
Harry Reeves
Katie Reilly
James Shuman
Tiffany Smith
Casey Snock
Walter Wagner

NURSES

Lauren Dougherty
Jacquelyn Harter
Dana Reganata
Jeannine Ricci
Kristina Seybert

Melanie Stocklin

CLERICAL/AIDES

Melanie Borodziuk

Carol Mannion

Catherine Marlowe

Janine Masciantono

Johanna Urban

CUSTODIANS

Glen Geserick

Thomas Keiser

Leonard Tomkiewicz

ELEMENTARY TEACHERS

David Baldino

Leah Barnhardt

Holly Bartkevicius

Bianca Berkowitz

Sam Bonavita

Alexis Braddock

Peter Bradis

Susan Burten

Mae Canestri

Ukiah Carbone-Gambo

Joanna Carter

Donna Davis

Mary Dempsey

Julie Dengler

Francesca Eagan

Diana Giaccardo

David Gould

Helen Guittar

Lisa Hare

Hend Hashem

Jennifer Hoffman

Fred Kimble

Lori Krout

Jerry Lautenbacher

Stephanie Malony

Jessica Mannion

Suzanne McKenna

Kathy Miller

Erica Paolucci
Amy Phillips
Michelle Pignotti
Nicole Racite
Dana Reganata
Rosemary Scott
James Shuman
Tiffany Smith
Casey Snock
Margaret Strasle
Lauren Van Sciver
Walter Wagner

NURSES

Lauren Dougherty
Jacquelyn Harter
Dana Reganata
Jeannine Ricci
Kristina Seybert
Melanie Stocklin

CLERICAL/AIDES

Melanie Borodziuk
Carol Mannion
Catherine Marlowe
Janine Masciantono
Johanna Urban

CUSTODIANS

Glen Geserick
Thomas Keiser
Leonard Tomkiewicz

